

TRANSITIONING TO ISO 9001:2015 FAQ'S

- 1) How Quality Management as a Service can help you with your transition;
 - a) We have designed a 3 phased process improvement plan which outlines a flawless path to a successful transition.
 - b) Every organization is different, but our 3 phased approach has been designed to quickly adjust your management system to meet the unique requirements of your organization.

THE 3 PHASES OF TRANSITION

PROJECT PHASE	TASKS	PHASE LABOR CATEGORIES
Phase I	Select registrar for certification (<i>transfer only</i>)	QMaaS Responsibility
	Complete application for certification (<i>transfer only</i>)	QMaaS/Client Responsibility
	Review scope	QMaaS/Client Responsibility
	Determine registrars timeline required prior to audit (<i>transfer only</i>)	QMaaS/Client Responsibility
	Submit certification application (dependent on a defined scope) (<i>transfer only</i>)	QMaaS/Client Responsibility
	Identify initial and recurring certification costs from registrar (<i>transfer only</i>)	QMaaS/Client Responsibility
	Conduct an ISO 9001:2015 Overview (<i>for exec staff</i>)	QMaaS Responsibility
	Review/Update High level Implementation Plan	QMaaS/Client Responsibility
Phase II	Perform a Gap Analysis	QMaaS Responsibility
	Work with client to define optimal approach	QMaaS/Client Responsibility
	Review/Update the Quality Handbook*	QMaaS Responsibility
	- Review/Update quality policy	QMaaS Responsibility
	- Review/Update Quality objectives	QMaaS Responsibility
	Review/Update/Create Procedures*	Client Responsibility
	- Control of documents	Client Responsibility
	- Control of records	Client Responsibility
	- Nonconforming product	Client Responsibility
	- Internal Audits	Client Responsibility
	- Corrective Actions	Client Responsibility
	- Risk Management*	QMaaS Responsibility
- Supplier Evaluation*	QMaaS Responsibility	

Call or Email today - Aldie, VA
540-878-0951 – tim.gollner@QMaaSllc.com



PROJECT PHASE	TASKS	PHASE LABOR CATEGORIES
	- Context of the Organization*	<i>QMaaS Responsibility</i>
	Review/Update / define QMS forms, records and work instructions	<i>Client Responsibility</i>
	Guidance on client specific procedures	<i>QMaaS Responsibility</i>
	Weekly Update Meetings	<i>QMaaS/Client Responsibility</i>
PROJECT PHASE	TASKS	PHASE LABOR CATEGORIES
Phase III	Conduct QMS Orientation Training*	<i>QMaaS Responsibility</i>
	Conduct internal audit	<i>Client Responsibility</i>
	- Verify process implementation	<i>Client Responsibility</i>
	- Verify availability of records	<i>Client Responsibility</i>
	Conduct Management Review	<i>Client Responsibility</i>
	Guidance on client specific procedures	<i>Client Responsibility</i>
	Management Review Requirements	<i>Client Responsibility</i>
	Transition Audit (registrar)	NOT INCLUDED IN PRICE

PRICING:

The requirements are the same whether you are currently certified or wanting to transfer to a new registrar. We can assist you with choosing a new primary registrar, has been helping organizations get certified to the new standards.

Should you have further questions or require assistance deciding if this will work for your organization; please contact us at tim.gollner@qmaasllc.com.

Our transition prices do not include the fees from your registrar to perform the transition audit or any transition fees associated with transferring to a new registrar.

Our pricing is flat-fee and NOT based on the size of the organization.

Firm Fixed Price: ISO 9001:2015 = \$5500.00

NOTE:

All pricing is for Transition services in the Metro DC area, any transitioning services requiring overnight travel, hotel stay, airline reservations will be billed directly to the client utilizing the current Federal Travel Regulation (FTR) and agreed upon prior implementation being initiated.

**Required*

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